

<p>Location: ZOOM Meeting</p>	<p>SELM</p> <p>Special education labor management</p>		<p>ROLES: Facilitator: Caroline and Matt Notetaker: Jodi Timekeeper:</p>
	<p>Contract Language to review:</p> <p>12.3 Special Education Labor Management Committee: 12.3.1 Purpose: A joint committee shall meet on a monthly basis to develop and review policies and practices related to the delivery of student and Special Education services in the District and be proactive in resolving issues of concern to both parties. 12.3.2 Membership: The committee shall consist of an equal number of members appointed by the President of the Federation of teachers, Local 59 and the Superintendent. 12.3.3 Scope: Topics that the committee shall address include but are not limited to:</p> <ul style="list-style-type: none"> a. Workloads b. Paperwork reduction, duplication, data collection and information management c. Support for IEP due process requirements d. Selection and use of funds for curriculum and materials e. Facilities and working conditions f. Professional development g. Support for schools to deliver focused interventions for students with special needs h. Preparation time i. Residency Program for Special Education J. Loss of prep K. Building sub/ loss of prep <p>Members Present Caroline Long contract alternative SERT, Kaley Czech OT PT manager, Rob Purple school psych, Andrew Mierding Director elementary, Carissa Tebben director ECSE, Courtney Holmes Director scondary, Nolan Murphy monitoring and compliance, Deeqa Hussein Executive Director , Chirstina Brantner Music Therapist, Jennifer Frisbie social worker, Matt Pellowski SERT, Michelle Lee-Reid DCD Jodi Dezale SLP, Charlie Kipley - sharing information on EdPLan academic progress monitoring,</p> <p>6/12/24 notes in this color</p>		<p>Date:6/12/24</p> <p>Time: 4:30 to 5:30</p> <p>Location: MFT - ZOOM</p> <p>https://us06.web.zoom.us/j/81524334132?pwd=iGGvRQzvakbwmZePZDb9Gcaa2zdJK.1</p>
<p>Agenda Topic</p>	<p>Topic Leader-time</p>	<p>Discussion/Information Notes</p>	<p>Actions to take</p>

Check in	2 min	Purpose	
Updates	10 min	<p>Introductions</p> <p>Purpose of today's meeting to review SELM progress for the school year and discuss collaboration for next school year.</p> <p>All other topics will be added to the agendas for next school year.</p> <p>Introductions and review of norms</p> <p>Discussion of progress report out to members, creation of fully accessible rolling agenda, and some of the recent accomplishments of the group.</p> <p>Review of norms and structures - June meeting is expected to be a summary of progress for MFT members and looking forward to tasks and structures for next year. Multiple members spoke in support of increased collaboration and shared agenda creation to increase productivity of the group. Final SELM meeting for the year is scheduled for 6/12/24.</p> <p>SB document—what did you think about our feedback?</p> <p>Feedback appreciated and expect it will continue to be a working document with updates. In part based on feedback there will be some PD around SB coming, likely in fall. It may have been preferable to share a revised draft in this setting before documents are released more broadly (it was linked in the final DPF update earlier this week). It was agreed that in the future the process could be reviewed as to how items will be reviewed and released. Additional discussion of how some of the feedback from this group was used and clarification that there was also follow up with principals to address needs. Request for possible referral of a strong/experienced SB teacher to help lead PD in August.</p>	
EdPlan	Charlie	Health related staff has been logging. Demonstration of how math and reading services can be logged. Logs include date, service, minutes, and can be done by	

		<p>individual or group. The proposal is that Academic progress will be logged because if there is a vacant position there is a need for department leadership to track services students are receiving and how much service they are receiving, Also we have tier 1 and 2 teachers that need support in tracking academic progress and how services are being provided. Roll out will be co constructed with teachers. Discussion took place around the use of this tool. Consideration for how this could be used to support monitoring of student service and provide a means of supporting parents that may not have the capacity to be actively involved and assure that services are being provided. Point was made that this is a tracking tool for service delivery not just an attendance tool and that it can serve as a way to support monitoring of who is receiving service. Ongoing discussion of monitoring student progress and determining why some students with consistent attendance are not making progress, It may be that middle and high school coordinators will have some responsibility to entering data when positions are open but unclear how other settings would address who was responsible for entering this data if a services were provided by someone that does not have EdPlan access. Next steps for directors is looking at whether information collected here could auto populate anywhere in order to reduce overall workload.</p>	
<p>Review of SELM</p>	<p>All</p>	<p>Did we meet the criteria outlined in the contract?</p> <p>https://docs.google.com/document/d/1p1h4UX-Rcsk04j3Cx2lZfVq_NHSozWeKb51UXVkAkKQ/edit?usp=sharing</p>	

		<p>Did we meet the criteria outlined in the contract?</p>	
<p>Next Steps</p>		<p>Next Year- 2024 - 2025 –Next year we will work on the MOA between MFT and MPS -Planning time with SEAs - We need to find a way to do this? What are you doing to solve this? -SB one-pager –Writing curriculum and CBMs Workload Formulas Progress Reports What issues would you like to discuss next year? Further discussion of logging academic services</p>	
<p>Norms: 1. Problem Solving Mindset 2. Meeting with a Purpose 3. Safe, multi-modal communication 4. Non-judgemental, all voices heard in a safe environment 5. Be present- limit technology, multitasking, side conversations 6. Be aware of your participation 7. Civil and Respectful Engagement</p>		<p>Parking Lot:</p>	<p>Upcoming Dates: September 12, 2024 (Thursday)</p>

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